



If you are or know of a family living in Lyon County in need this holiday season, Lyon County Heart to Heart would like to offer a gift of food for the Christmas holiday. Children age 18 and under living in the household can be registered to receive a gift.

Administrative Use Only	
Registered	_____
Delivery	_____
Postcard	_____
1:00pm	_____

Step 1: Complete & Mail Registration Form by November 28th, 2018

Registration forms postmarked after **November 28th, 2018** will be served on a first-come-first-serve basis between 1:00pm and 2:00pm on Distribution Day. **Registration will not be taken over the phone. No exceptions.**

Step 2: Clearly Provide Information Requested Below: All information required.

Street Address: _____	Names of Adults:	First Name	Last Name
Mailing Address: _____		_____	_____
City, State, Zip: _____		_____	_____
Phone: (____) - ____ - ____		_____	_____
Email: _____		_____	_____

Children in Household:	First Name, Last Name	Date of Birth	Age	Gender
(18 & under)	_____	_____	_____	_____
<i>*Children should be registered at their primary address</i>	_____	_____	_____	_____
	_____	_____	_____	_____

Step 3: Total Number of People in Household: _____

Step 4: Is the Household requesting Food? Please Circle YES NO

Step 5: Send Registration Form In:

Address:	Heart to Heart	<i>*Forms may also be dropped off at:</i>
	P.O. Box 709	<i>Southwest Health and Human Services</i>
	Marshall, MN 56258	<i>607 West Main St, Suite 100</i>
		<i>Marshall, MN 56258</i>

Step 6: Are you in need of delivery? Please Circle YES NO

Please circle reason(s) for delivery Elderly Disabled Homebound

If you are **Elderly, Disabled or Homebound** you may qualify for delivery. You may be contacted prior to distribution to confirm delivery eligibility. Upon registration, you will receive a postcard indicating when your Christmas package will be delivered. Please present this postcard upon delivery.

Step 7: Receive Postcard in the Mail:

Once Heart to Heart has received your registration form you will receive a postcard in the mail confirming your 2018 registration. Confirmation for pick-up, delivery or late registration will be indicated on your post card. Please present this postcard upon delivery.

Step 8: Distribution Day!

When: Saturday December 15th 2018

Time: 10:00am-1:00pm

Where: Marshall National Guard Armory
500 Timmerman Drive
Marshall, MN 56258

Late registration will be between 1:00pm and 2:00pm on Distribution Day for forms postmarked after November 28th, 2018. Those registered that arrive after 1:00pm on distribution day are **not guaranteed their gifts/food and are served on a first-come first-serve basis with late registrations.*